

Centre for Skills & Jobs (CSJ) in NIRDPR, Hyderabad is a Central Technical Support Agency (CTSA) for the implementation of Deen Dayal Upadhyaya Grameen Kaushalya Yojana (DDU-GKY) Projects.

CSJ Division invites on-line applications for the position of **Project Officer (Accounts)** on purely contract basis. The Educational Qualification, Experience and the Remuneration are indicated in the table below:

1.	Designation	<b>Project Officer (Accounts)</b>
2.	Positions	Five
3.	<b>Job Description</b>	<ul style="list-style-type: none"> <li>• Conduct financial monitoring of projects</li> <li>• Liaisoning with internal departments</li> <li>• Conducting training and workshops</li> <li>• Processing files for release of funds</li> <li>• Attending work assigned by MoRD</li> <li>• Take up any other activity as assigned by the Project Director, from time-to-time</li> </ul>
4.	Qualification	<ul style="list-style-type: none"> <li>• CA (Inter) / ICWA (Inter)</li> </ul>
5.	Experience	<p><b>For the applicants with CA Qualification:</b> Minimum 3 yrs of Article ship prescribed by ICAI and at least 2years of work experience in accounting and auditing of Corporates/ NGOs/ International NGOs / Government departments.</p> <p><b>For the applicants with ICWA (Inter):</b> Minimum 5 years of accounting/ auditing in corporate organizations/ NGOs/ international Organizations / Government departments.</p>
6.	Age Limit	Not more than 35 years as on 01.01.2018
7.	Period and Nature of Contract	The engagement is purely on <b>contract</b> which will be initially for a period of <b>two years</b> . Extension can be considered, based on performance and requirement of the Institute.
8.	Remuneration	Rs. 40,000 per month